

MANAGING YOUR IN-HOUSE FUND OPERATIONS

YOUR DEDICATED OPERATIONS PARTNER

Accounting, reporting and operational expertise for Family Offices, Fund Managers and Investment Firms.

“
A true extension of your team.
Focused on your success.
Committed to excellence.”



WHO WE ARE

Proficiency Partners Solutions is a boutique operations firm providing dedicated professionals who manage your in-house fund administration, accounting and reporting functions.

We integrate seamlessly with your team and existing service providers to ensure accuracy, transparency and strong governance across your investment platform.

We serve a select group of clients to provide personalized service and deep understanding of your business.

OUR EXPERTISE INCLUDES

- ✓ Fund Accounting & Bookkeeping
- ✓ NAV Preparation & Financial Reporting
- ✓ Investor Administration
- ✓ Capital Call & Distribution Support
- ✓ Portfolio Accounting
- ✓ Management Reporting
- ✓ Board & Investment Committee Reporting
- ✓ Liaising with Fund Administrators
- ✓ Coordinating with Custodians
- ✓ Supporting External Auditors
- ✓ Regulatory & Compliance Reporting
- ✓ Operational Process Management
- ✓ SPV & Holding Company Accounting

WHO WE SUPPORT



We partner with a limited number of clients to ensure dedicated time, senior involvement and exceptional results.

HOW WE WORK WITH YOUR ECOSYSTEM

We collaborate closely with your existing service providers to ensure a well-connected and efficient operational flow.



We act as the bridge between your internal team and external service providers, ensuring accuracy, transparency and timely communication.

OUR APPROACH

- 1 **Understand Your Needs**
We align with your investment strategy, structure and reporting requirements.
- 2 **Assess & Design**
We assess your current operations and design a tailored operating model.
- 3 **Execute & Manage**
Our dedicated team manages day-to-day operations with precision and accountability.
- 4 **Report & Enhance**
We deliver timely reports and continuously improve processes for greater efficiency.

WHY CLIENTS CHOOSE PROFICIENCY PARTNERS

- ✓ **Boutique & Focused** – We work with a very limited number of clients to ensure undivided attention.
- ✓ **Experienced Professionals** – Senior-led team with deep expertise in fund operations.
- ✓ **Seamless Integration** – We become an extension of your team.
- ✓ **Trusted Relationships** – Strong collaboration with your service providers and stakeholders.
- ✓ **Quality Over Quantity** – We believe in long-term partnerships built on trust and results.

